



CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.
Interim Health Officer

Substance Abuse Prevention and Control
Wesley L. Ford, M.A., M.P.H.
Director
1000 South Fremont Avenue
Building A-9 East, Third Floor
Alhambra, CA 91803
TEL (626) 299-4193 • FAX (626) 458-7637

www.publichealth.lacounty.gov

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December 11, 2014

TO: Each Health Deputy

FROM: Wesley L. Ford, M.A., M.P.H., Director
Substance Abuse Prevention and Control

A handwritten signature in blue ink, appearing to be "WLF", written over the printed name of Wesley L. Ford.

SUBJECT: **NOTICE OF CONTRACT TERMINATION - URDC HUMAN SERVICES CORPORATION**

On October 8, 2014, the Department of Public Health received notification from URDC Human Services Corporation (URDC) of their intention to terminate County Contracts PH-002293 for Substance Use Disorder treatment services and PH-002720 for Drug Medi/Cal treatment services, effective November 7, 2014.

After 20 years of providing community health and substance use disorder treatment services to the Pasadena community and other surrounding areas in the Fifth Supervisorial District, URDC's Board of Directors determined that due to severe reductions in other funding, they are no longer able to sustain program operations.

SAPC has notified URDC of the contract termination requirements. Additionally, SAPC will work with the agency to ensure that clients are transferred to appropriate services in close proximity to the affected target area and that inactive contract records are retained in accordance with the County mandated retention policies.

If you have any questions or need additional information, please let me know.

WLF:slw

c: Cynthia A. Harding, M.P.H.
Jeffrey D. Guzenhauser, M.D., M.P.H.
Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors
Auditor-Controller